

**RESPIRATORY CARE PRACTITIONER'S EXAMINING COUNCIL
MADISON, WI
MINUTES
JULY 28, 2003**

MEMBERS PRESENT: David Ballard, RT; Susan Evans, RT; Rebecca Strike, RT

STAFF PRESENT: Tom Ryan, Bureau Director; Wayne Austin, Legal Counsel;
Pamela Meicher, Program Assistant

EXCUSED: Ullattil Nanda Kumar, MD

CALL TO ORDER

Chair Susan Evans called the meeting to order at 9:01 a.m. A quorum of three was present.

APPROVAL OF AGENDA

Amendments: Applications review for Karen M. Curler, Tina M. Havenstein, and Mark A. Gilman.

MOTION: Rebecca Strike moved, seconded by David Ballard, to approve the agenda with amendments. Motion carried unanimously.

APPROVAL OF MINUTES OF FEBRUARY 3, 2003

MOTION: David Ballard moved, seconded by Susan Sawyer Evans, to approve the Minutes of February 3, 2003, as written. Motion carried unanimously.

ADMINISTRATIVE REPORT

Tom Ryan, Bureau Director, gave the Administrative Report. Mr. Ryan advised the Board that the Department will be moving offices within the building. The front corner of the building will be remodeled to improve the work space to accommodate the entire department. Improvements will include updated Board rooms. Mr. Ryan also discussed the fee study submitted to the legislature during budget deliberations and the required budget cuts that the department has been asked to make. The department is reviewing cost saving measures, such as reduced use of postage and paper and an increased reliance on technological efficiency.

Chair Susan Evans asked when the department will be able to accept applications and renewals on-line. Tom Ryan said that renewals can currently be made on-line. The ability to accept on-line applications is expected in the near future. The department will check into when name changes can be completed on-line.

HOME CARE LICENSURE – DISCUSSION

Currently, the license requirements are the same for respiratory care therapists in hospitals and in the home. The Board discussed whether a limited permit could be issued for home care, or if a regular certificate should be required. The Board discussed the possibility of a limited permit which would prohibit applicants working within the acute care area. The Board reviewed the credentialing process which includes a minimum of an associate degree and a re-credentialing requirement every five years (after July 2002.) This discussion will be continued.

UNCERTIFIED PRACTICE – DISCUSSION

The Board discussed uncertified practice. A respiratory care practitioner working with a temporary certificate must, in effect, take and pass the examination within 90 days, given CRTT examination dates. If an applicant fails the examination, the temporary certificate is null and void and practice must be discontinued. A temporary certificate may not be renewed. Respiratory care practitioners cannot continue to work as respiratory care practitioners after expiration of their certificate without supervision. This discussion will be continued at the next Council meeting.

COMPLIANCE QUESTION – GARY NIKOLAI, WAUSAU HOSPITAL

The Board directed Wayne Austin, Legal Counsel, to draft a letter in response to the letter from Gary Nikolai, RRT, RCP, addressing respiratory care students working in hospitals. Mr. Austin will refer Mr. Nikolai to the relevant law.

INTERNET ADVERTISEMENT FOR RESPIRATORY THERAPY INTERN II

This issue will be addressed at the next Board meeting.

INFORMATIONAL ITEMS

Noted.

RECESS TO CLOSED SESSION

MOTION: David Ballard moved, seconded by Rebecca Strike, to recess to closed session pursuant to Chapter 19.85(1)(a), (b), (f) and (g), Wis. Stats., for the purpose of conducting oral examinations and reviewing applications. Roll call vote: David Ballard – yes, Susan Evans – yes, Rebecca Strike – yes. Motion carried unanimously.

Open session recessed at 10:12 a.m.

RECONVENE IN OPEN SESSION

MOTION: Susan Evans moved, seconded by David Ballard, to reconvene in open session. Motion carried unanimously.

Open session reconvened at 2:04 p.m.

VOTING ON ITEMS CONSIDERED/DELIBERATED ON IN CLOSED SESSION

ORAL EXAMINATIONS

MOTION: David Ballard moved, seconded by Susan Sawyer Evans, to recommend that the Medical Examining Board pass three candidates: Laura S. Giles-Brown, Gary E. Todd and Dennis Iles; and to fail two candidates: Maria Moody and James G. Sokup, on their oral examinations. Motion carried unanimously.

MOTION: David Ballard moved, seconded by Susan Evans, to recommend that the Medical Examining Board review Mr. Gilman's application for licensure. Motion carried unanimously.

OTHER COUNCIL BUSINESS

The schedule for the December Council meeting was discussed. The oral Respiratory Care Practitioner's examinations will be held in the morning and the examination matrix will be revised in the afternoon.

Susan Evans and Rebecca Strike will continue to work on new questions for the examination.

MOTION: David Ballard moved, seconded by Rebecca Strike, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 2:08 p.m.